

## **JOB ADVERT**



The European Volleyball Confederation (CEV) is the institution responsible for governing 56 National Federations throughout Europe and is recognized as such by the Fédération Internationale de Volleyball (FIVB).

Our ultimate goal is to promote Volleyball, Beach Volleyball and Snow Volleyball and to raise the status of our sport to a higher level. Whether the game is played indoors, on sand or on snow, Volleyball connects and brings people together – from children playing in their free time up to professional, elite athletes.

We cultivate a strong sense of togetherness with all stakeholders, the Member National Federations, their national leagues, clubs, players, organizers and other partners of European Volleyball, from grassroots level to the top events.

We are looking to recruit a:

# **Social Media Specialist**

Location: Luxembourg

Type of contract: Full time - Permanent
Department: Digital Department
Reporting to: Head of Department

Salary: Competitive Start date: Immediately

#### The Role

As a member of the CEV Digital department, the Social Media Specialist is responsible for the day-to-day management and annual growth of all CEV Social Media Platforms. The Social Media Specialist is also monitoring site metrics, interacting with virtual communities and oversee creative design.

Your main responsibilities include:

- Scheduling and posting day to day across all CEV Social Media Platforms including Facebook, Instagram, TikTok, Twitter & YouTube.
- Independently create content with the support of third-party tools and creative agencies. This includes balancing a diversified approach of graphics, video, and photos.
- Understand platform analytics and user behavior to adjust strategies with data-driven decisions.
- Live coverage of selected CEV events (i.e., Champions League Volley, EuroVolley, EuroBeachVolley).
- Drive platform annual growth and participate to the CEV European Volleyball digital strategy with budget sensitive ideas and creative concepts.
- Engage with CEV affiliated Clubs & National Federations for selected events.
- Support other CEV departments and provide account management support to external providers.

### Requirements

- Minimum 2 years' experience in social media management (sport background is a plus).
- BA, BSc or equivalent in a relevant field (Communication, Journalism, Public Relations & Sport Management).
- Detailed knowledge of all social media platforms as well as experience in planning and reporting software (Agora Pulse).
- Experience in international working environments.
- Some editing experience with MS Office Suite and Adobe Creative Cloud (Photoshop, Illustrator, Premiere and After Effects).
- Knowledge of the digital industry, social media trends and how developing technologies can be used to meet business objectives.

## Languages

English proficiency in both speaking and writing. Any other European language is a plus.

#### Soft skills

- Excellent administrative, organizational and presentation skills, with an ability to prioritize, manage and meet deadlines.
- Independent professional ready to drive innovations and contribute to the digital transformation of European Volleyball.
- Open-minded and able to deal with people effectively at all levels, both internally and externally.
- Excellent analytical and interpersonal skills.
- A good sense of pro-activity and team spirit.
- Flexible and willing to work according to busy sport competition schedule, including weekends and evenings.

If you are a highly talented professional, who wishes to further your career in an exciting, professional, and international environment you are invited to send your **CV** and **cover letter** in **English** to:

Mrs. Annemiek Chambon-van Baarsen – CEV Head of HR, jobs@cev.eu

\*Please save your documentation as follows: Last name-first name-CV and Last name-first name-CL.

The Deadline for Applications is: December 12th 2025