FINAL REPORT / BV-TS

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| **Event** |  |
| **Dates of competition** |  |
| **Gender** |  |
| **Technical Supervisor** |   |
| **Item** | **YES** | **NO** | **Comments, Remarks and Proposals** |
| **(*please provide detailed information for each of the below items)*** |
| FACILITIES |
| VENUE AND STADIUM |
| Location and surrounding |   |   |   |
| Number of courts (competition / warm-up) |   |   |   |
| Size of courts and layout (Orientation) |   |   |   |
| Sand quality and depth |   |   |   |
| Bleachers - Quality and capacity |   |   |   |
| Court Equipment |   |   |   |
| Balls |   |   |   |
| Flags of participating counties |   |   |   |
| Sound system |   |   |   |
| Lighting *(if any)* |   |   |   |
| Required areas: CEV, Organization, Press, VIP, Athletes, Medical, Staff |   |   |   |
| Time when everything was ready to use |   |   |   |
| Remarks on “Facilities”: |
| PERSONNEL |
| List of CEV Officials present on site – name and function |   |   |   |
| Refereeing clinic, number of neutral and local referees, special occurrences |   |   |   |
| Organization chart |   |   |   |
| Staff overall performance |   |   |   |
| Remarks on “Organization”: |

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| COMPETITION |
| GENERAL INFORMATION ABOUT COMPETITION |
| Number of participating teams |   |   |   |
| Competition dates for Main Draw – Qualification (if any) - Country Quota (if any) |   |   |   |
| Number of scheduled/played matches per day, start and end of competition |   |   |   |
| Remarks on “Competition”: |
| PRELIMINARY INQUIRIES AND TECHNICAL MEETINGS |
| Times and venue of Preliminary Inquiry and Technical Meetings (CQ – QT if any, MD) |   |   |   |
| Preparations and organization |   |   |   |
| Teams absent / Reasoning |   |   |   |
| Remarks on “Technical Meetings”: |
| SANCTIONS AND FINES |
| Fines, Number of BV forms sent to CEV |   |   |   |
| Athletes Team`s name, type of sanction and amount |   |   |   |
| Remarks on “Sanctions and Fines”: |
| UNIFORMS |
| Team uniforms : Sufficient amount of uniforms for competition, Sizes and Colors, Size advertizing, Country code and Player number |   |   |   |
| Referees‘ uniforms |   |   |   |
| Officials‘ uniforms |   |   |   |
| Staff uniforms |   |   |   |
| Remarks on “Uniforms”: |
| WEATHER AND SPECTATORS |
| General weather during the competition |   |   |   |
| Special occurrences |   |   |   |
| Comments about date of competition |   |   |   |
| Total spectators attendance during the QT (*if any*) and each day of MD |   |   |   |
| Remarks on “Weather and Spectators”: |

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| MARKETING AND PRESS |
| MARKETING |
| Presentation |   |   |   |
| Sponsors - Name/Company and Brand/Category/Product |   |   |   |
| Actions: Match Presentation; Speaker and DJ; Showes, Dancers and Games; Give-aways and samples |   |   |   |
| CEV Signage |   |   |   |
| Logo on Athletes/Officials uniforms, Panels, Flags, Backdrops, Podium, Poster |   |   |   |
| Fulfillment of CEV/Event’s Marketing Regulations |   |   |   |
| Remarks on “Marketing”: |   |   |   |
| PRESS |
| Organizer’s press staff |   |   |   |
| Press conferences |   |   |   |
| Press releases |   |   |   |
| Organizer’s website, facebook, twitter, other social networks |   |   |   |
| Other press events |   |   |   |
| Remarks on “Press”: |
| INFORMATION |
| Information billboards on site |   |   |   |
| Photographers |   |   |   |
| Upload of results and photos to the CEV website |   |   |   |
| Remarks on “Information”: |
| PROMOTION |
| Fulfillment of promotional plan |   |   |   |
| Promotional activities |   |   |   |
| Remarks on “Promotion”: |
| TV BROADCASTING |
| Station/Broadcaster |   |   |   |
| Dates, Times and durations of broadcasting |   |   |   |
| Number of cameras, direction |   |   |   |
| Remarks on “TV Broadcasting”: |

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| LIVE STREAMING |
| Live Streaming |   |   |   |
| SERVICES |
| MEDICAL SERVICE |
| Medical facilities and service |   |   |  |
| Anti-Doping facilities and testing |   |   |   |
| Remarks on “Medical Services”: |
| ACCOMMODATION AND BOARD |
| Board and lodging |   |   |   |
| Remarks on “Accommodation and Board”: |
| TRANSPORT |
| Organization of transport; distances Airport-Hotel, Hotel-Venue |   |   |   |
| Remarks on “Transport”: |
| SOCIAL ACTIVITIES |
| Social activities |   |   |   |
| OTHER |
| PRIZE MONEY AND PER DIEM |
| Prize money*(where applicable)* |   |   |   |
| Per diem |   |   |   |
| Remarks on “Prize Money + Per Diem”: |
| AWARDING CEREMONY |
| Officials present |   |   |   |
| Teams present |   |   |   |
| Trophies and medals |   |   |   |
| Fulfillment of CEV Guidelines |   |   |   |
| Remarks on “Awarding Ceremony”: |

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| GENERAL IMPRESSIONS AND REMARKS |
| Positive:Negative: |
| RECOMMENDED improvements |
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|  | *- Name -* |  | *- Name -* |  | *- Name -* |
|  | Signature of the Tech. Supervisor  |  | Acknowledged by the NF Delegate |  | Acknowledged by the Tournament Director |
|  |  |
|  | Date and Venue |

**The Technical Supervisor SHALL send this report AS WORD DOCUMENT to** **beach@cev.Eu**

**within TWENTY-FOUR HOURs after the EVENT.**