FINAL REPORT / SV-FR

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| **Event** |  |
| **Dates** |  |
| **Supervisor** |  |
|  | **Comments, Remarks and Proposals for future events** |
| FACILITIES |
| VENUE AND STADIUM |
| In case there were any changes on the venue since the SV-VH was completed (courts, facilities, panels, marketing items, etc.) |   |
| Remarks on “Facilities”: |
| PERSONNEL |
|  REFEREES |
| Local referees (numbers and performance) |  |
| Refereeing clinic |  |
| ORGANISATION |
| List of key LOC members attending the event and the cooperation with them |  |
| Staff (number, qualification and cooperation) |  |
| Work (quality, speed and reliability) |  |
| Remarks on “Organisation”: |
| COMPETITION |
| GENERAL INFORMATION ABOUT COMPETITION |
| Number of participating teams (men, women, total) |  |
| Number of different countries participating (men, women, total) |  |
| Number of scheduled/played matches per day, start and end of competition |  |
| Uploading results to VIS, and displaying it on CEV website |  |
| Level of competition |  |
| Remarks on “Competition”: |
| MATCH TECHNOLOGY AND DATA COLLECTION  |
| Hardware used for CEV E-scoresheet and Statisctisc software (laptop, tablet) |  |
| Operators (number, qualification and cooperation) |  |
| Remarks on “Match Technology and Data Collection” |
| PRELIMINARY INQUIRIES |
| Times and venue of Preliminary Inquiries |  |
| Preparations and organisation |  |
| Teams absent / Reasoning |  |
| Remarks on “Preliminary Inquiries”: |
| SANCTIONS AND FINES |
| Athlete and team`s name, type of sanction/fine and amount (if any) |  |
| Remarks on “Sanctions and Fines”: |
| UNIFORMS |
| Team uniforms (sufficient amount of uniforms for competition, sizes and colours, size advertising, country code and player number, competition logo) |  |
| Referees‘ uniforms |  |
| Officials‘ uniforms |  |
| Staff uniforms |  |
| Remarks on “Uniforms”: |
| WEATHER AND SPECTATORS |
| WEATHER |
| General weather during the competition |  |
| General information - Min. + max. temperature, wind condition and humidity, visibility conditions |  |
| Snow quality and depth during the competition |  |
| Comments about date of competition |  |
| Remarks on “Weather and Spectators”: |
| SPECTATORS |
| Total spectators attendance during the QT (*if any*) and each day of MD |  |
| Remarks on “Weather and Spectators”: |
| MARKETING, PRESS AND TV BROADCASTING/STREAMING |
| MARKETING |
| Presentation |  |
| Sponsors (name/company and brand/category/product) |  |
| Actions (match presentation, speaker and DJ, shows, dancers, games, give-aways and samples) |  |
| CEV Signage (banners, flags, results board, poster, flyer, etc.) compliance with CEV Guidelines & Brand Guidelines |  |
| Remarks on “Marketing”: |
| PRESS & MEDIA |
| Organiser’s press staff |  |
| Photographer(s) |  |
| Press conferences |  |
| Press releases |  |
| Organiser’s website, facebook, twitter, other social networks |  |
| Other press events |  |
| Remarks on “Press”: |
| INFORMATION |
| Information billboards/results board on site |  |
| Upload photos to the CEV website |  |
| Remarks on “Information”: |
| PROMOTION |
| Fulfillment of promotional plan |  |
| Promotional activities |  |
| Remarks on “Promotion”: |
| TV BROADCASTING |
| Station/Broadcaster |  |
| Dates, times and durations of broadcasting |  |
| Cameras (number, type and positions) |  |
| Remarks on “TV Broadcasting”: |
| LIVE STREAMING |
| Live Streaming general information (quality, number of cameras, etc.) |  |
| Dates, times and durations of streaming |  |
| Remarks on “Live Streaming”: |
| SERVICES |
| MEDICAL SERVICE |
| Medical facilities and service |  |
| Injuries/accidents (numbers and type) |  |
| Anti-Doping facilities and testing |  |
| Remarks on “Medical Services”: |
| ACCOMMODATION AND BOARD |
| Board and lodging |  |
| Remarks on “Accommodation and Board”: |
| TRANSPORT |
| Organisation of transport (distances airport-hotel, hotel-venue) |  |
| Remarks on “Transport”: |
| SOCIAL ACTIVITIES |
| Social activities |  |
| AWARDING CEREMONY |
| Officials present |  |
| Teams present |  |
| Trophies and medals |  |
| Remarks on “Awarding Ceremony”: |

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| GENERAL IMPRESSIONS AND REMARKS |
| Positive:Negative: |
| RECOMMENDED improvements |
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|  | *- Name -* |  | *- Name -* |  | *- Name -* |
|  | Signature of the CEV Supervisor  |  | Acknowledged by the NF Delegate |  | Acknowledged by the Tournament Director |
|  |  |
|  | Date, Time and Venue |

**This form must be sent by the CEV Supervisor to** **snow@cev.eu** **within 24 hours after the event.**